

# AIPF Charter

## Accelerator Science and Technology Industry Permanent Forum

### Vision

- Act as an efficient link between industry and research institutions, representing the collective voice of the entire Accelerator Science and Technology (ASc&T) community.
- In subjects related to the link between industry and research institutions, become the main permanent reference forum for future European projects and decisions pertaining to ASc&T.
- Strive to exploit ASc&T capabilities, aligning them with societal needs and addressing pressing challenges in our society.

### Mission

- Promote collaborations between industry and research labs at early engagement to enhance scientific achievements,
- Promote and facilitate the generation of innovation results ready for industrialization, market introduction, and exploration.
- Create a coherent and accessible roadmap for co-innovation in accelerators, fostering strategic scientific innovation and societal progress.

By promoting collaborations, we envision a future where the ASc&T community stands at the forefront of groundbreaking advancements, driving innovation that makes a tangible impact on industry, society, and beyond.

### Goals

AIPF Goals organized into 5 main groups:

- **Industry Collaboration and Partnership:** Enabling efficient alliances between research institutions and industry, aiming to enhance industrial involvement in manufacturing and engineering competences, improving cooperation on a technical level, committing research institutes to involve industry early in new developments facilitating coherent technology advancements across research institutions to foster industry participation, and establishing a long-term co-innovation strategic cooperation between industry and research institutions.
- **Funding and Investment:** Mobilizing funding, leveraging both public and private investments to support research institutions and industry, while concurrently establishing mechanisms to merge proposals with industry and facilitate the necessary support.
- **Knowledge Transfer and Communication:** Fostering and facilitating information exchange among research institutions, industry stakeholders, and funding institutions, thus strengthening the linkages between research and industries on present and future programs, competences, and business development strategies.
- **Advocacy and Policy Influence:** Becoming a premier reference industrial forum for policymakers, delivering a compelling message regarding the strategic importance of Accelerator Science and Technology, while also serving as a high-level support body for EC projects involving the ASc&T community, and delineating strategies aimed at overcoming obstacles hindering the optimal exploitation of collaboration between industry and research institutions and technology innovators.
- **Roadmap Development:** Encouraging the science community to actively consider industrial requirements and applications, promoting initiatives to provide support in defining accelerator Science and Technology roadmaps. To guarantee that the development of the roadmaps will foster a bridge between industry and scientific institutions to expedite innovation, facilitating

increased industrial activities and participation in prototyping phases at R&D Centers, enhancing technology transfer processes and methods in accelerators, and establishing a pipeline to identify a sufficient number of innovation proposals with an appropriate Technology Readiness Level (TRL).

## Membership

AIPF is composed of members from European institutions and industrial partners, who are actively engaged in collaborating with the RI&TI to develop Accelerator technologies, materials and components.

- Researchers from European Centers and Institutions who have been playing key roles in important R&D Accelerator programs; have matured a consolidated experience in interacting with industry and have been involved in coordinating activities in the context of Accelerator projects.
- Industry professionals who are actively fostering valuable collaborations with research and technology institutions to drive impactful advancements in accelerator technology.
- Individuals, institutions, and associations enhancing the research-industry collaboration.

AIPF can invite as observers Policymakers and members of the International community.

Membership is granted by the AIPF Steering Committee.

New members must be formally sponsored by current members.

## Governance

The Steering Committee consists of an odd number of appointed members, up to a maximum of 9, with an equal representation of members from both industry and RI&TI and 2 from institutions and associations enhancing the research-industry collaboration. The TIARA coordinator is an ex-officio member of the Forum.

The leadership of AIPF is provided through the Steering Committee, which is governed by two co-chairs, one elected among the institutional members and the other among the industrial members. The co-chairs are elected by consensus by the respective members of their group in the Steering Committee and the members representing the research-industry collaboration. The TIARA coordinator manages the process.

All the members serve three-years terms, renewable up to 2 times. One year before the terms expire, the two co-chairs, with the support of the TIARA coordinator, prepare a new membership list, with a minimum of 50% new members on its first mandate, to ensure a smooth gradual renewal of the forum.

If a member resigns or there is the need to extend the industrial or scientific representation within the Forum, the co-chairs and the TIARA coordinator have the authority to include new members, provided that:

- The maximum limit of 9 members per group is maintained.
- The new members are formally endorsed by current members.
- The composition on the Forum reflects, always, the diversity of AIPF membership.
- The new member list proposed is ratified by the TIARA Collaboration Council at the first opportunity.

The Steering Committee makes its best efforts to reach consensus for every decision. Every statement, advice, suggestion or study produced by AIPF is explicitly approved by a desirable unanimity of its members and, failing that, by at least 2/3 of both the industrial and the RI&TI representatives, with a minimum quorum of 4/5 of the members being present. In reporting the deliberations of the Forum, the reasons for dissent are mentioned on initiative of the co-chairs or on request of the dissenting members.

The AIPF Steering Committee will, in particular:

- Establish and manage the activities of AIPF in accordance with the mission and goals set forth in this Charter;
- Schedule yearly meetings or Forums [so to enlarge beyond the steering, establish agendas and give mandate and support to the identified event organizers;
- Encourage and provide support for knowledge-sharing activities;
- Manage new membership requests and Steering Committee membership;
- Authorize in advance any publications or any public disclosure made in the name of AIPF or using AIPF logo and material.
- Report to the TIARA Collaboration Council and to all AIPF members, once a year, on AIPF past-year achievements and plans for the coming year.

TIARA can at any time submit requests of feedback to the Steering Committee on specific issues or invite AIPF to cooperate in initiatives promoted by the TIARA Board itself.

### Confidentiality

Members joining AIPF appreciate and adhere to the Chatham House Rule concerning the use of information obtained through AIPF. They commit to not make use, at any time, for any consulting, direct or indirect commercial purpose, of information, elements or materials obtained, shared or developed within the AIPF framework, which are unique to AIPF or for which no disclosure is explicitly granted. AIPF is a confidential communication and collaboration forum; it is nonetheless expected that AIPF members will abide by the constraints of their organization's rules for the sharing of company proprietary or sensitive information.

Specific presentations shared during any AIPF event will only be made available to actual participants to the said Forum or event and not to other members – unless explicitly stated otherwise.

Members may share within their organization any not confidential information, element or materials obtained, shared or developed within the AIPF framework.

AIPF members however agree not to circulate or share outside of their organization any attributable information shared within AIPF or related to AIPF membership, and to share only proper not confidential information, not linked to individuals and/or organizations, unless a specific written consensus is obtained by the Steering Committee.

Publications or any public disclosure shall be made in the name of AIPF or using AIPF logo and material, which is explicitly authorized by Steering Committee

### Disclaimer

In all AIPF dealings, members are expressing their own views and do not engage their organizations. The AIPF Steering Committee and members organizing AIPF events cannot assume any responsibility or liability related to compliance by members with applicable laws and regulations.

### Data privacy policy

Personal data of members (name, job title, business contact data) are collected and handled in compliance with the EU General Data Protection Regulation.

### About this Charter

This Charter is a formal statement of the principles, rights and obligations attached to the AIPF. Members commit to complying with it at all times. Any amendment to this Charter will require formal approval by the AIPF Steering Committee (majority vote by 2/3 of its members) and will be presented to all members within a reasonable time.